

## Appendix B

### Central services that may be funded with agreement of schools forums

1. The split of services between responsibilities local authorities hold for all schools, and those that relate to maintained schools only are shown in tables below.
  - 1.1. Responsibilities held by local authorities for all schools (shown in the first column) are funded from the central schools services block, with the agreement of schools forums.
  - 1.2. Responsibilities held by local authorities for maintained schools only (shown in the second column) are funded from maintained schools budgets only, with agreement of the maintained schools members of schools forums.
  - 1.3. We've included references to the relevant schedules in the current [schools and early years finance \(England\) regulations 2017](#).

#### Statutory and regulatory duties

Responsibilities held for all schools	Responsibilities held for maintained schools only
<ul style="list-style-type: none"><li>• Director of children's services and personal staff for director (Sch 2, 15a)</li><li>• Planning for the education service as a whole (Sch 2, 15b)</li><li>• Revenue budget preparation, preparation of information on income and expenditure relating to education, and external audit relating to education (Sch 2, 22)</li><li>• Authorisation and monitoring of expenditure not met from schools' budget shares (Sch 2, 15c)</li><li>• Formulation and review of local</li></ul>	<ul style="list-style-type: none"><li>• Functions of LA related to best value and provision of advice to governing bodies in procuring goods and services (Sch 2, 56)</li><li>• Budgeting and accounting functions relating to maintained schools (Sch 2, 73)</li><li>• Functions relating to the financing of maintained schools (Sch 2, 58)</li><li>• Authorisation and monitoring of expenditure in respect of schools which do not have delegated budgets, and related financial</li></ul>

Responsibilities held for all schools	Responsibilities held for maintained schools only
<p>authority schools funding formula (Sch 2, 15d)</p> <ul style="list-style-type: none"> <li>• Internal audit and other tasks related to the authority's chief finance officer's responsibilities under Section 151 of LGA 1972 except duties specifically related to maintained schools (Sch 2, 15e)</li> <li>• Consultation costs relating to non-staffing issues (Sch 2, 19)</li> <li>• Plans involving collaboration with other LA services or public or voluntary bodies (Sch 2, 15f)</li> <li>• Standing Advisory Committees for Religious Education (SACREs) (Sch 2, 17)</li> <li>• Provision of information to or at the request of the Crown other than relating specifically to maintained schools (Sch 2, 21)</li> </ul>	<p>administration (Sch 2, 57)</p> <ul style="list-style-type: none"> <li>• Monitoring of compliance with requirements in relation to the scheme for financing schools and the provision of community facilities by governing bodies (Sch 2, 58)</li> <li>• Internal audit and other tasks related to the authority's chief finance officer's responsibilities under Section 151 of LGA 1972 for maintained schools (Sch 2, 59)</li> <li>• Functions made under Section 44 of the 2002 Act (Consistent Financial Reporting) (Sch 2, 60)</li> <li>• Investigations of employees or potential employees, with or without remuneration to work at or for schools under the direct management of the headteacher or governing body (Sch 2, 61)</li> <li>• Functions related to local government pensions and administration of teachers' pensions in relation to staff working at maintained schools under the direct management of the headteacher or governing body (Sch 2, 62)</li> <li>• Retrospective membership of pension schemes where it would not be appropriate to expect a school to meet the cost (Sch 2,</li> </ul>

Responsibilities held for all schools	Responsibilities held for maintained schools only
	<p>75)</p> <ul style="list-style-type: none"> <li>• HR duties, including: advice to schools on the management of staff, pay alterations, conditions of service and composition or organisation of staff (Sch 2, 63); determination of conditions of service for non-teaching staff (Sch 2, 64); appointment or dismissal of employee functions (Sch 2, 65)</li> <li>• Consultation costs relating to staffing (Sch 2, 66)</li> <li>• Compliance with duties under Health and Safety at Work Act (Sch 2, 67)</li> <li>• Provision of information to or at the request of the Crown relating to schools (Sch 2, 68)</li> <li>• School companies (Sch 2, 69)</li> <li>• Functions under the Equality Act 2010 (Sch 2, 70)</li> <li>• Establish and maintaining computer systems, including data storage (Sch 2, 71)</li> <li>• Appointment of governors and payment of governor expenses (Sch 2, 72)</li> </ul>

**Table 8a: Central services responsibilities held by local authorities (statutory and regulatory duties)**

## Education welfare

Responsibilities held for all schools	Responsibilities held for maintained schools only
<ul style="list-style-type: none"> <li>• Functions in relation to the exclusion of pupils from schools, excluding any provision of education to excluded pupils (Sch 2, 20)</li> <li>• School attendance (Sch 2, 16)</li> <li>• Responsibilities regarding the employment of children (Sch 2, 18)</li> </ul>	<ul style="list-style-type: none"> <li>• Inspection of attendance registers (Sch 2, 78)</li> </ul>

**Table 8b: Central services responsibilities held by local authorities (education welfare)**

## Asset management

Responsibilities held for all schools	Responsibilities held for maintained schools only
<ul style="list-style-type: none"> <li>• Management of the LA's capital programme including preparation and review of an asset management plan, and negotiation and management of private finance transactions (Sch 2, 14a)</li> <li>• General landlord duties for all buildings owned by the local authority, including those leased to academies (Sch 2, 14b)</li> </ul>	<ul style="list-style-type: none"> <li>• General landlord duties for all maintained schools (Sch 2, 76a &amp; b (section 542(2)) Education Act 1996; School Premises Regulations 2012) to ensure that school buildings have:             <ul style="list-style-type: none"> <li>• appropriate facilities for pupils and staff (including medical and accommodation)</li> <li>• the ability to sustain appropriate loads</li> <li>• reasonable weather resistance</li> <li>• safe escape routes</li> </ul> </li> </ul>

Responsibilities held for all schools	Responsibilities held for maintained schools only
	<ul style="list-style-type: none"> <li>• appropriate acoustic levels</li> <li>• lighting, heating and ventilation which meets the required standards</li> <li>• adequate water supplies and drainage</li> <li>• playing fields of the appropriate standards</li> <li>• General health and safety duty as an employer for employees and others who may be affected (Health and Safety at Work etc. Act 1974)</li> <li>• Management of the risk from asbestos in community school buildings (Control of Asbestos Regulations 2012)</li> </ul>

**Table 8c: Central services responsibilities held by local authorities (asset management)**

### Central support services

Responsibilities held for all schools	Responsibilities held for maintained schools only
<ul style="list-style-type: none"> <li>• No functions</li> </ul>	<ul style="list-style-type: none"> <li>• Clothing grants (Sch 2, 52)</li> <li>• Provision of tuition in music, or on other music-related activities (Sch 2, 53)</li> <li>• Visual, creative and performing arts (Sch 2, 54)</li> <li>• Outdoor education centres (but not centres mainly for the</li> </ul>

Responsibilities held for all schools	Responsibilities held for maintained schools only
	provision of organised games, swimming or athletics) (Sch 2, 55)

Table 8d: Central services responsibilities held by local authorities (central support services)

### Premature retirement and redundancy

Responsibilities held for all schools	Responsibilities held for maintained schools only
<ul style="list-style-type: none"> <li>No functions</li> </ul>	<ul style="list-style-type: none"> <li>Dismissal or premature retirement when costs cannot be charged to maintained schools (Sch 2, 77)</li> </ul>

Table 8e: Central services responsibilities held by local authorities (premature retirement and redundancy)

### Monitoring national curriculum assessment

Responsibilities held for all schools	Responsibilities held for maintained schools only
<ul style="list-style-type: none"> <li>No functions</li> </ul>	<ul style="list-style-type: none"> <li>Monitoring of National Curriculum assessments (Sch 2, 74)</li> </ul>

Table 8f: Central services responsibilities held by local authorities (monitoring national curriculum assessment)

### Therapies

Responsibilities held for all schools	Responsibilities held for maintained schools only
<ul style="list-style-type: none"> <li>No functions</li> </ul>	<ul style="list-style-type: none"> <li>This is now covered in the high needs section of the regulations and does not require schools forum approval</li> </ul>

Table 8g: Central services responsibilities held by local authorities (therapies)

## Other ongoing duties

Responsibilities held for all schools	Responsibilities held for maintained schools only
<ul style="list-style-type: none"> <li>• Licences negotiated centrally by the Secretary of State for all publicly funded schools (Sch 2, 8); this does not require schools forum approval</li> <li>• Admissions (Sch 2, 9)</li> <li>• Places in independent schools for non-SEN pupils (Sch 2, 10)</li> <li>• Remission of boarding fees at maintained schools and academies (Sch 2, 11)</li> <li>• Servicing of schools forums (Sch 2, 12)</li> <li>• Back-pay for equal pay claims (Sch 2, 13)</li> <li>• Writing to parents of year 9 pupils about schools with an atypical age of admission, such as UTCs and studio schools, within a reasonable travelling distance (new addition to CSSB, to be included in 2018 to 2019 regulations)<sup>1</sup></li> </ul>	<ul style="list-style-type: none"> <li>• No functions</li> </ul>

**Table 8h: Central services responsibilities held by local authorities (other ongoing duties)**

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<sup>1</sup>Funding for this duty was previously delivered to local authorities via a s.31 grant. Additional funding will be added to the CSSB baseline for this from 2018-19.

## Historic commitments

<b>Responsibilities held for all schools</b>	<b>Responsibilities held for maintained schools only</b>
<ul style="list-style-type: none"><li>• Capital expenditure funded from revenue (Sch 2, 1)</li><li>• Prudential borrowing costs (Sch 2, 2(a))</li><li>• Termination of employment costs (Sch 2, 2(b))</li><li>• Contribution to combined budgets (Sch 2, 2(c))</li></ul>	<ul style="list-style-type: none"><li>• No functions</li></ul>